

NON-PROFIT AND RELIGIOUS ORGANIZATIONS

PROPERTY TAX EXEMPTION INFORMATION AND QUESTIONNAIRE

CLAIMS FOR EXEMPTIONS FROM PROPERTY TAXES AND/OR PERSONAL PROPERTY TAXES PURSUANT TO A.R.S. Title 42, Chapter 11, Article 3 - EXEMPTIONS

**COPIES OF THE FOLLOWING DOCUMENTS
MUST BE SUBMITTED WHEN MAKING APPLICATION**

I.R.S. TAX EXEMPTION LETTER

BY-LAWS

ARTICLES OF INCORPORATION

FINANCIAL REPORT

LETTER OF SPECIFIC INTENT – DATE PROPERTY WAS ACQUIRED, DETAILS OF ALL ACTIVITIES CONDUCTED AT SITE

AN INVENTORY OF PERSONAL PROPERTY WHEN APPLYING FOR PERSONAL PROPERTY EXEMPTION ONLY

IF PROPERTY OR BUILDING IS BEING HELD PRIMARILY FOR RELIGIOUS WORSHIP, SUBMIT AT LEAST TWO DOCUMENTS TO SHOW INTENT. i.e. minutes of board meeting, architectural or site plans, etc.

STATUTORY TIME PERIOD FOR FILING EXEMPTION

FIRST MONDAY IN JANUARY UNTIL MARCH FIRST

Failure to file a claim for property tax exemption within this time period waives all rights for property tax exemption for that calendar year.

DIRECT ALL CORRESPONDENCE AND INQUIRIES TO:

PIMA COUNTY ASSESSOR'S OFFICE
EXEMPTION SECTION
21 E. Congress
Tucson, Arizona 85701

Tele: 243-6260 or 243-6255

(COMPLETE QUESTIONNAIRE NEXT PAGE)

QUESTIONNAIRE FOR PROPERTY TAX EXEMPTION APPLICATION

1. Name & Address of Non-Profit or Religious organization:

2. From which subsection of **Title 42, Chapter 11, Article 3-Exemptions** (*) do you base your claim for exemption? _____

3. Are any types of sales or business activities (lunch counters, sale of souvenirs, etc.) operated on the premises? Yes _____ No _____

4. Is the organization exempt from Federal and/or State income taxes?
Yes _____ No _____

5. Give day, month, and year deed, title was acquired by applicant.
Day _____ Month _____ Year _____

6. Claimant is: Owner/Operator _____ Owner only _____ Operator only _____

7. Exemption is claimed on:

All land _____ Buildings & Improvements _____ Personal Property _____

8. List name of organization which owns or operates the property other than claimant:

9. Is any portion of the property used as a place of residence? Yes _____ No _____
If yes, state number of individuals occupying the premises. No _____ Time _____

10. Does applicant receive any income? (other than free will offerings in connection with this property) Yes _____ No _____

11. What portion of the property is being leased or rented to a non-profit and/or a for-profit organization? _____

12. List date of occupancy: Day _____ Month _____ Year _____

***** www.azleg.state.az.us (Arizona Laws Statutes)