



# AFFIDAVIT FOR PRIMARY RESIDENCE CLASSIFICATION

Parcel No. \_\_\_\_\_

Book - Map – Parcel:

Property Address: \_\_\_\_\_

Owner(s): \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

## OFFICIAL CHANGE OF MAILING ADDRESS

*The mailing address on file with the Pima County Assessor's Office is used to send important property-related correspondence, including your Annual Notice of Value. This address is also shared with Pima County Finance to mail your annual Property Tax Statement/Bill and may be used by other County agencies and Taxing Authorities.*

*To ensure our records are accurate, please update your mailing address if you've recently moved or notice any errors. You can do this in person at our Customer Service desk located at 240 N. Stone, or by using our electronic form by going to: [asr.pima.gov](http://asr.pima.gov)*

To ensure proper classification is assigned to your residential property, this office requires additional verification of property use. As of July 1, 2011 the definition of owner occupancy has changed and is now referred to as PRIMARY RESIDENCE. This application will verify that the correct classification is assigned to your property.

### PRIMARY RESIDENCE DEFINITION:

*Primary Residence is your one and only main residence where you or a qualified family member resides. You can have only one primary residence no matter how many homes you own. If the property listed is used as a vacation home, leased, or rented to a non-qualified family member or if you claim a home in another state as your primary residence, the listed home cannot qualify as a primary residence.*

**If you have questions concerning this matter, please contact our office at (520) 724-8630**

Please check the item(s) below which most accurately defines the status of your property, sign the application and return it to our office.

3.1 This property is my Primary Residence as of \_\_\_\_\_ (Month/Year) and is not used as a secondary residence or a vacation home.

3.2 This property is the Primary Residence of a Qualified Family member, as indicated below, as of \_\_\_\_\_.\*\*\*  
\_\_\_\_ a natural or adopted child or grandchild  
\_\_\_\_ a stepson or stepdaughter  
\_\_\_\_ the father or mother of the owner, grandparent or great-grandparent  
\_\_\_\_ a stepfather or stepmother  
\_\_\_\_ a son-in-law, daughter-in-law, father-in-law or mother-in-law  
\_\_\_\_ a natural or adopted brother or sister

3.3 This property is my Primary Residence as of \_\_\_\_\_ (Month/Year) and is being rented/leased to lodgers.\*\*\*

**\*\*\*Pursuant to A.R.S 33-1901 and 33-1902 Qualified Family Member and Rental Properties are required to be registered with the Assessor. Please include the Registration of Arizona Residential Rental Property Form with this form\*\*\***

*The Undersigned states or declares under penalty of perjury that the foregoing information is a true and correct statement of the facts pertaining to the use of the above property.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail form to:  
Pima County Assessor's Office  
Attn: Classification Section  
240 N. Stone Ave  
Tucson, AZ 85701-1200  
or email to: [asrclsaudit@pima.gov](mailto:asrclsaudit@pima.gov)