Office of the Pima County Assessor
Personal Property Division

Bill Staples
Assessor

Lon Berg
Chief Deputy Assessor

2016 Declaration

This declaration may be used by commercial businesses and agricultural property. It must be returned with the original Personal Property Business or Agricultural Statement. Additional filing information is on the reverse side of this form.

A business owner is entitled to an exemption from Personal Property taxation one time annually in the State of Arizona. For 2016, the exemption amount is $152,926 of full cash value. If you feel you are entitled to the exemption, you may elect to complete this Declaration instead of providing the detail required by the 2016 Arizona Business/Agricultural Property Statement. After receiving this form from the taxpayer, the Assessor may require additional information. ***Per Arizona Revised Statutes all cost information is confidential but may be subject to audit.***

Personal Property is defined as all types of property except real estate. A sampling of Personal Property is listed below. For more comprehensive list and additional information, please review **www.azdor.gov** and the Pima County Assessor's website at **www.asr.pima.gov.** You may also contact our office at (520) 724-8700 and ask to speak to your Appraiser.

All office equipment and libraries	Ranch/Farm Equipment
Office/Motel/Hotel/Store Furn/Fixtures	Rental DVD's, VHS, Games
Leasehold Improvements	Rental furniture and equipment
Machinery and Equipment	Security Systems/Signs/Supplies

By signing and completing this declaration you are stating under oath that you comply with the following:

1. I have one business in the State of Arizona.
2. My total original cost of Personal Property for my business is less than $100,000.
3. I estimate the original cost of my Personal Property to be $_____.
4. My Federal Employer Identification Number is: _____ or please enter "generate" (see below).

If you do not have a Federal Employer Identification Number, a unique number will be generated for you by this office.

If this is signed by someone other than the owner of the business, an Agency Authorization Form must be attached. The form is available on-line at **www.asr.pima.gov**.

Please return this signed declaration **with** the signed 2015 Arizona Business/Agricultural Property Statement. The declarant does hereby swear (or affirm) under penalty of perjury that the foregoing is a true and correct statement.

_____ _____
Business Name on Notice Location Number

_____ _____ _____
Signature of Authorized Person Print Name Telephone Number

INFORMATION FOR ALL TAXPAYERS

If you have closed or sold this location, please provide the following information on the front of the Business Property/Agricultural form in Section 2 or on a separate attachment:

- Name of new owner and contact phone number, if known.
- Date of sale or date when business closed.
- If location is closed, tell us what happened to the furniture/equipment and other assets.

ATTENTION TAXPAYERS WHO OWN
COMMERCIAL BUSINESS PROPERTY
AND/OR AGRICULTURAL PROPERTY

If you feel you are qualified for the Business or Agricultural Property Exemption of up to $152,926 of full cash value, please do the following for an accurate assessment:

- Original forms must be completed and returned to our office no later than April 1, 2016. Non-original forms may result in an erroneous or duplicate assessment. If you elect and are qualified to utilize the Declaration on the reverse side of the form, please return original signed form with the Declaration.

- ***Commercial Business Property and Agricultural Property owners whose original cost exceeds $100,000 and/or has more than one location in Arizona may not use the Declaration. The Arizona Business or Agricultural Form must be completed.***

- Identify the county where you wish to take the Business Property Exemption (Section 6 on back of the Arizona Property Statement). The exemption may be granted once annually, per taxpayer.

- Forms must have the signature of the owner or authorized agent, or they will be returned for signature (Section 6). Unsigned forms will be considered as not filed.

- If you elect to take your Business Exemption in Pima County, we require your Federal Employer Identification Number (FEIN) in order to calculate your Exemption. If the taxpayer does not have a FEIN, a unique number will be generated for you by this office.