

# Property Valuation Listing Instructions

**Note: These instructions are provided "as-is" and are geared towards a Windows based computer using Windows XP and Internet Explorer 6. If you have more specific questions on how Zip files work, please consult your computer or software manufacture for further assistance.**

## Download Zip File

**Property Valuation Listing Books**

[View Instructions here \(PDF\)](#)  
[Begin Download \(130mb Zip File\)](#)

The Zipped file is large and a high-speed internet connection is recommended. For approximate download times, please see chart below.  
If a high speed connection is not available at your home or office, you may come to any Pima County Public Library to view this information. [Location and Hours](#) are available here.

Your Download Speed	Download Time
56 Kbps	~ 5 Hours
256 Kbps	~ 1 Hour
512 Kbps	~35 minutes
1.024 Mbps	~17 Minutes
1.544 Mbps (DS1, T1)	~11 Minutes

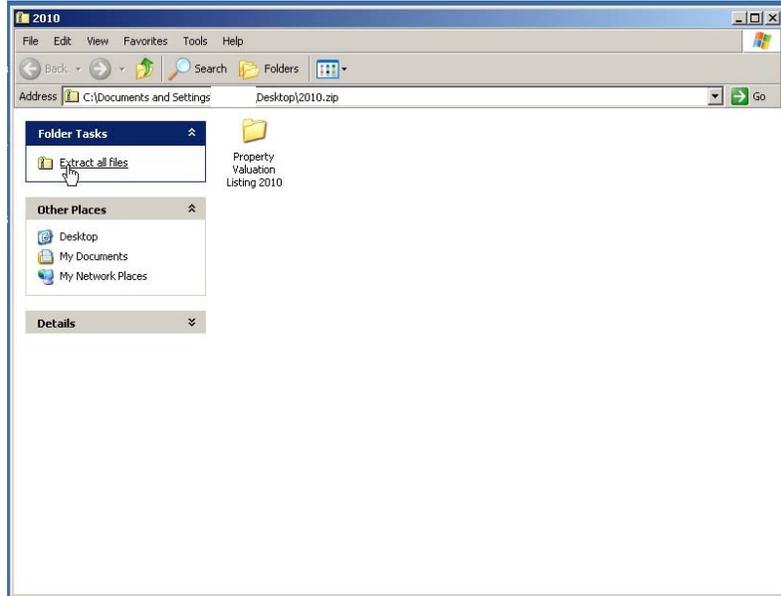
## Save the file to your preferred location



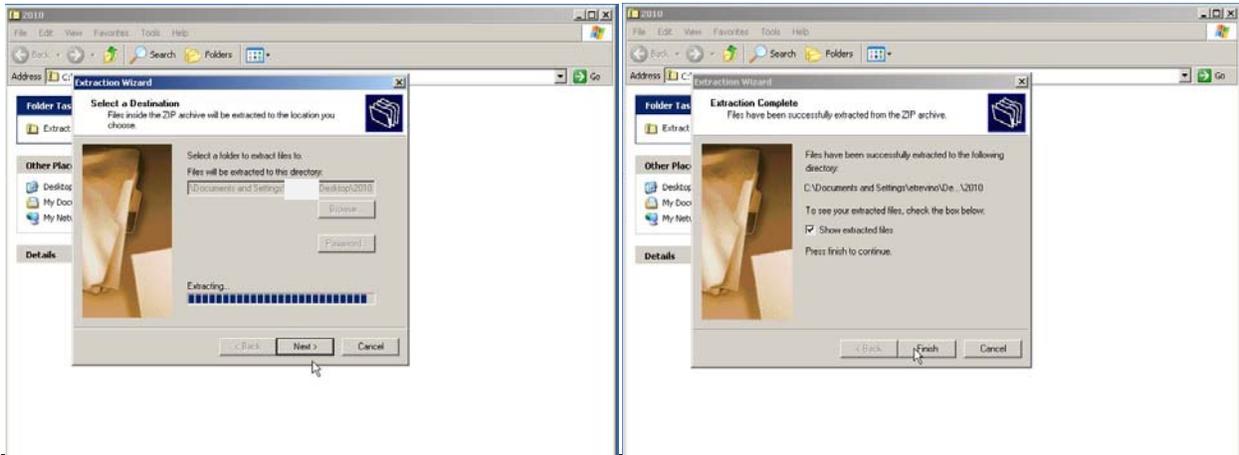
Once download is complete, double click ZIP file



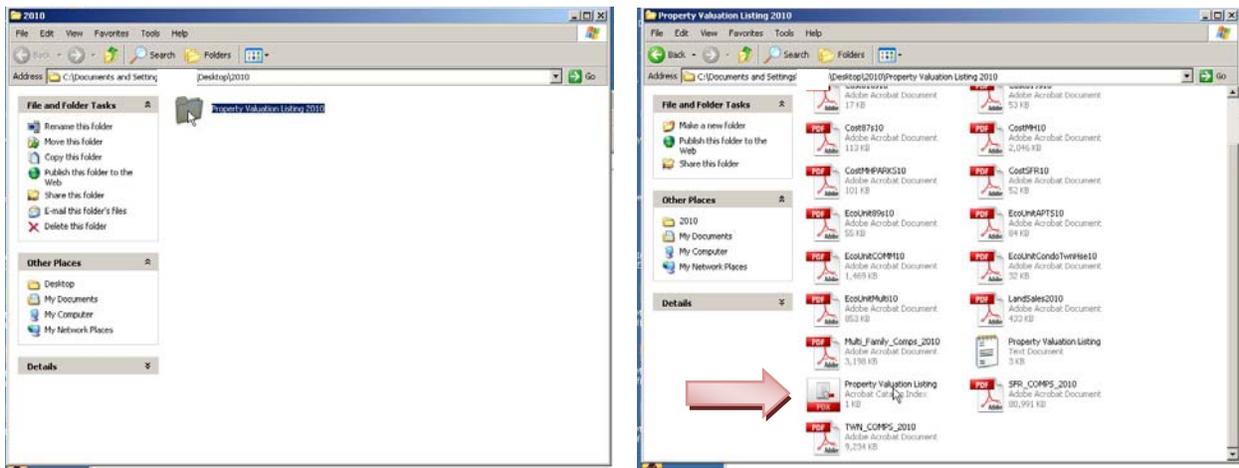
Click “Extract all files”



Follow prompts on your Zip-Utility



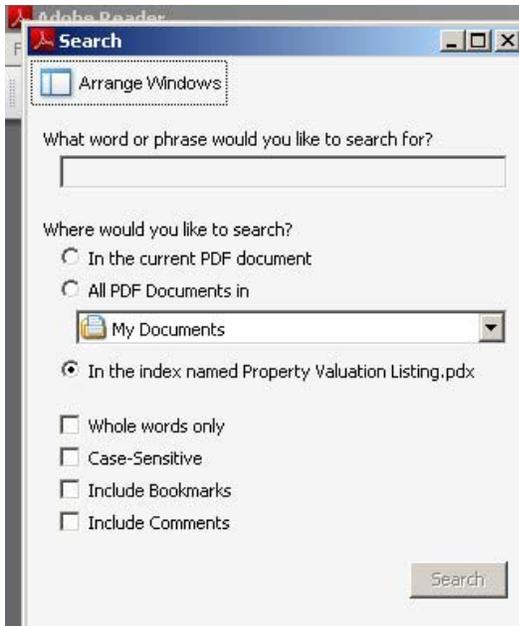
Double Click folder which contains contents you un-zipped



### Searching the catalog by Parcel...

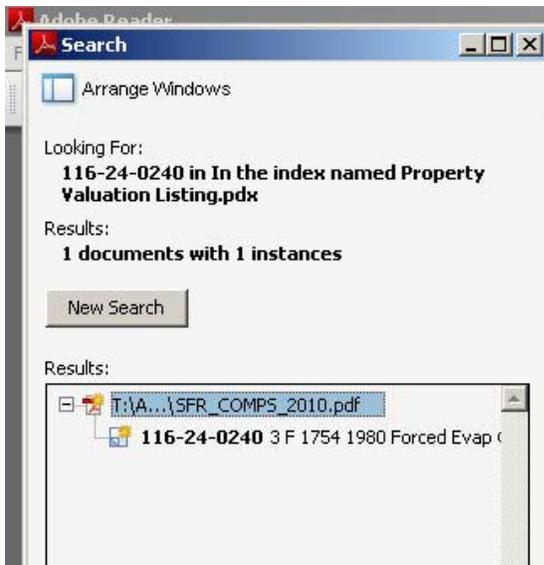
Click on the Icon titled Property Valuation Listing (denoted by red arrow)





When the Search pane opens Enter the parcel code and Click Search...

**Selecting search results for viewing and printing...**

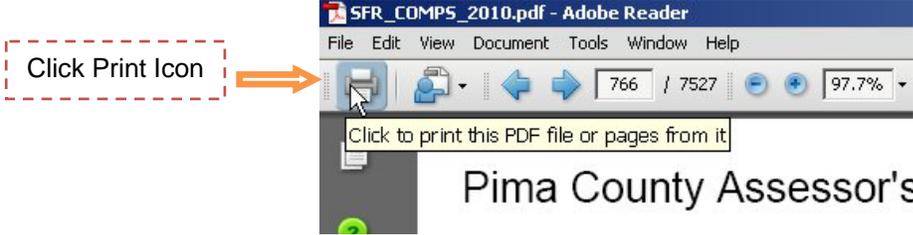


When your search completes the results are displayed in the

When you click on the item of interest... the pdf document containing the page is loaded and skipped to the selected page in the viewing pane

**PLEASE READ THE NEXT PAGE FOR INSTRUCTIONS ON PRINTING**  
**or you may print a 7,000 page document!**

**NOTE: WHEN PRINTING YOU ONLY WANT CERTAIN PAGES TO PRINT AND NOT THE ENTIRE PDF BOOK**



Click on Current page OR Pages and type the pages you wish to print (766-767)

