



CLASS 4 RESIDENTIAL CHANGE REQUEST

Parcel No. _____
Book - Map - Parcel _____
Owner(s): _____
Property Address: _____
Mail address: _____

Email Address: _____

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To ensure proper classification is assigned to your residential property, this office requires additional verification of property use. Please identify the current or intended use below:

- _____ 4.1 Non-Primary (Second Residence, Vacant, On the Market, Bank Owned, Etc.)
- _____ 4.2 Non-Primary Rental/Leased Residential (Long Term) ***
- _____ 4.10 Non-Primary Leased or Rented to Lodgers (Short Term Less Than 30 Days)***

Pursuant to A.R.S 33-1901 and 33-1902 Rental property is required to be registered with the Assessor. Please include the Registration of Arizona Residential Rental Property Form with this form
The Residential Rental form can be found at [asr.pima.gov/forms/Rental Property](http://asr.pima.gov/forms/Rental_Property)

Signature: _____ Date: _____

Telephone Number: _____

CHANGE OF MAILING ADDRESS:

The mailing address on file with the Pima County Assessor’s Office is used to send important property-related correspondence, including your Annual Notice of Value. This address is also shared with Pima County Finance to mail your annual Property Tax Statement/Bill and may be used by other County agencies and Taxing Authorities.

To ensure our records are accurate, please update your mailing address if you’ve recently moved or notice any errors. You can do this in person at our Customer Service desk located at 240 N. Stone, or by using our electronic form by going to: asr.pima.gov. Fillable forms or DocuSign options available. *The verified signature of ALL owners of record or statutory agent is required.*